



the Philippines

Department of Education  
Region VII, Central Visayas



## DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City

### DIVISION MEMORANDUM

No. 717 s. 2013

NOV 25 2013

### GUIDELINES FOR TRANSFEREES FROM TYPHOON "YOLANDA" AFFECTED AREAS

**TO: OIC, Assistant Superintendents  
Division Supervisors/Coordinators  
District Supervisors/OICs  
Elementary and Secondary School Heads  
Heads, Private Elementary and Secondary Schools**

1. This is in consonance with Regional Memorandum No. 738 s. 2013, entitled "Guidelines For Transferee From Typhoon "Yolanda" Affected Areas".
2. Typhoon "Yolanda" has devastated large parts of the Visayas leaving schools and homes damaged. As a result, some affected residents have immediately relocated to other areas.
3. School-age children who have transferred or will transfer residence might not have access to their school records, as well as other documents necessary to transfer to a different school.
4. In this connection, all schools both in the elementary and secondary levels are ordered to accept these "emergency transferees" despite insufficient transfer credentials. Their school records shall be updated once the Department of Education (DepEd) operations in the affected areas have normalized. For the initial tracking of pupil and student data, all concerned are advised to collect the information indicated in the enclosure to this Memorandum.
5. School heads shall complete the lists of such transferees in their schools and submit them to this Office for recording and monitoring purposes.
6. Private elementary and secondary schools, while still retaining the right to impose qualifications, are likewise enjoined to exercise leniency in accepting "emergency transferees" from the Yolanda-stricken areas.
7. Immediate and wide dissemination of and strict compliance to this Memorandum is desired.

**ARDEN D. MONISIT, Ed. D.**  
Schools Division Superintendent

